

DIXONS ALLERTON ACADEMY POST-16

PROFESSIONAL CONDUCT AGREEMENT 2016-17

This agreement recognises that the aim of Post-16 at DAA is to provide an **outstanding education**, ensuring that all scholars are **happy, responsible and industrious** learners. Working together we will build a mind-set of **professionalism** that will make scholars more employable beyond university or a high-level apprenticeship.

COMMITMENT

- 1) I have joined DAA Post-16, with the **purpose** of engaging in an outstanding education and achieving my first choice destination.
- 2) I will strive for **mastery** in developing my skills, knowledge and understanding in all my subjects.
- 3) I will show **self-determination** and take the initiative in shaping my own future.
- 4) I will set an example to the rest of the Academy so that younger scholars look up to me as a role model, demonstrating exemplary and professional behaviour at all times.

CONDUCT

I will...

1. Attend the Academy every day and be punctual to all lessons. 100% attendance is expected;
2. arrive at the Academy, equipped and ready to learn, for 8:45am.
3. follow relevant Academy rules and support staff in modelling professional behaviours
4. I understand that ...
5. all staff and fellow scholars will be treated with respect;
6. I will be treated as a responsible young adult and, if it is ever deemed appropriate, I may be sent home at any time without my parent/carers being contacted;
7. no holidays will be authorised during term time and any taken may result in the loss of my place in Post-16
8. I must sign in and out using the id-card reader;
9. the Post 16 Dress Code must be followed at all times (see separate document). I will be immediately sent home if I am dressed inappropriately;
10. I cannot smoke on Academy premises or outside the main gates at any time;
11. I cannot chew gum at any time whilst on the academy premises;
12. I am free to go home either at lunch or last period if I have no lesson or catch-up session to attend;
13. I must show respect and behave appropriately in the community if leaving the premises at break or lunch;
14. during lesson changeovers I will be silent and support staff in ensuring younger scholars follow this rule;

15. mobile phones are not allowed in lessons (unless the teacher allows), or corridors during lesson changeovers. They are not permitted in the heart space during break and lunch. They are permitted in the Hub, the Bridge and breakout spaces, but not to make phone calls or play music/videos without headphones;
16. headphones are not to be worn/used on the corridors during lesson changeovers;
17. If a mobile phone is confiscated by a member of staff, it will not be returned until the end of the following school day. N.B. (parents cannot collect);
18. during lesson times, the Hub will be a quiet study area but may be used for socialising at break and lunch and should be treated with respect at all times;
19. unprofessional and unacceptable behaviour will not be tolerated and may result in exclusion.

PURPOSE

I will...

1. work hard towards aspirational academic targets;
2. assess my knowledge and skills through My PLC during each assessment cycle;
3. take an active part in ALL lessons;
4. set and meet my personal learning goals in my Scholar Impact Report (SIR)
5. work in quiet partners or independent silent study in breakout spaces, the Heart Space, the Bridge and the Hub.

I understand that ...

6. I need to complete all work set and meet all deadlines. If I fail to complete work I will be expected to attend catch up sessions;
7. study periods must be used to undertake independent learning;
8. if I use any digital or paper resource, it is my responsibility to check that it is fully working before I take it from the Bridge. If a resource is damaged, lost or stolen whilst in my care I am responsible for its replacement at full cost;
9. I am responsible for the up-keep and condition of my Chrome book (see AUP for more details)
10. I am expected to willingly and enthusiastically complete my personal development activities and log them on PiXL Edge.

Scholar: _____ (please print name)

By signing this document you are committed to the terms of the agreement

Scholar: _____

Date: _____

Parent/Carer: _____

Date: _____

Academy Staff: _____

Date: _____