

Dixons Allerton Academy

Policy Documentation

Behaviour Improvement

OUR VISION

To ensure, through consistent and fair application of standards and expectations of behaviour, that barriers to learning are minimised in order that students have the greatest opportunity to learn.

Responsibility for Review: Mr G. Dreher (Deputy Principal)

The Dixons Difference

The Dixons Difference is our relentless focus on student achievement, led by highly committed and highly professional staff. By creating a can-do, independent culture with an emphasis on self-discipline, we prepare our learners for future success in an ever-changing world. Our Academies put students at their heart and work in close partnership with parents. We value diversity and cultivate happy schools, based on strong relationships, mutual respect, integrity and honesty.

Dixons Allerton Academy will ensure that:

- we provide a safe and supportive environment for students to enjoy learning and achieve their full potential
- we provide a consistently high standard of teaching
- students have the best possible education by providing a suitable curriculum and individual support
- we set challenging targets for students to aspire to and review them regularly
- we provide parents/carers with regular reports and opportunity for discussion about their child's progress
- we set regular homework which is promptly and helpfully marked
- we contact home to praise and reward students' success
- we contact home if there are concerns about students' behaviour, effort or attendance
- we contact home immediately if students are to be detained for more than 10 minutes after the end of the Academy day

Parents/Carers will ensure that:

- your child attends every day, on time, unless they are ill
- your child does not take extended family trips or holidays during term-time
- your child has the correct learning equipment needed for the day, including PE kit when necessary
- you support the Academy's policies and regulations on behaviour and uniform including same day after-school detentions until 4.30pm (Yr 7 only) after communication from the Academy
- you provide a suitable environment for your child to work at home
- your child completes their homework on time and to the highest standard
- you attend parent/carer evenings to discuss your child's progress, and any other meetings arranged with your support
- you read and sign the student planner every week
- your contact details are up-to-date and you let reception know if your contact details change – this includes mobile phone numbers
- you support your child in participating in extra-curricular activities, work experience and trips
- you pay for the replacement of any equipment or books your child loses or damages

Students will ensure that they:

- work hard and expect to learn in every lesson and additional activity
- attend regularly, arrive on time, wearing the correct uniform and with the correct equipment
- follow the Academy's rules at all times
- behave responsibly both at the Academy and travelling to and from the Academy
- complete all homework to the highest standard and hand it in on time
- treat all adults and students with respect
- use good English when speaking
- be polite at all times and open the door to let others through first
- respect the Academy building and equipment and leave all rooms tidy after using them
- do not undermine the safety of others
- take letters and messages home and deliver them to their parents/carers
- keep their planner up to date with homework and targets and show it to Academy staff if requested
- take an active part in the Academy life including clubs, teams, trips and visits

Punctuality:

- Students must arrive at school every day by 8.20 am and be outside their classroom by 8.25 am. Subject lessons begin promptly at 8.30 am – there is no registration period.
- Students who arrive late disrupt the education of others and waste valuable teaching time and resources.
- The Academy will not tolerate lateness to school. There are strict sanctions in place for students who arrive late to school.

Attendance:

- 100% attendance is expected (minimum 95%)
- Anything less than this is not acceptable.
- Poor attendance produces poor grades and reduces your child's life chances

Uniform:

Why uniform?

A uniform prepares students for the world of work where a code of dress is often part of the job and a standard of smartness is expected. It also protects some of the poorer students who may not be able to afford expensive designer clothes or shoes. It sets the tone (ethos) of the school. It is our community.

Students must be in correct uniform at all times. It is the responsibility of all staff to enforce the uniform policy throughout the day and in every lesson. If your child fails to attend school in the correct uniform they will be given second-hand uniform to wear on the first two occasions. On the third occasion, they will be sent home to change or parents will be asked to come to school to meet a member of staff to discuss the problem.

Students must be dressed in the following uniform and should be suitably equipped (pen, pencil, ruler, rubber, calculator, clear pencil case, bag):

- White shirt with no coloured garments worn under the white shirt.
- School tie fastened correctly
- School Jumper
- Black trousers (full length and no skirts) .
- No scarves or fashion belts
- Black socks
- No extreme haircuts, including no coloured hair or flamboyant hair ornamentation.

Plain Black Shoes:

Only totally black shoes are to be worn (black laces, no slipper, woollen or flip-flop styles, no markings or branding, no high heels, no metal buckles and no boots)

Jewellery:

No jewellery, including rings, necklaces or ear studs may be worn. A watch is acceptable.

No tongue or facial piercing (plasters over facial piercing are not be acceptable). They will be removed parents to collect at the end of the academic year. If for any unfortunate reason, confiscated jewellery is either lost or damaged whilst in the possession of the school, the school will only pay compensation to a maximum of £10 (on proof of purchase) to replace such items.

Non-uniform items:

Only school uniform and an outside coat (but not inside the building) are allowed in the school. If students bring items of non-school uniform, such as a scarf and hat then they should be placed in their school bag before entering the school grounds. Any non-uniform items, such as scarves, hats, jumpers and cardigans will be confiscated. Parents will be asked to collect them.

Mobile Phones:

Mobiles, MP3/4 players and associated hardware are not allowed in school. If seen, they will be taken from students and they will only be returned to parents. The school will not take any responsibility for any mobile phone or similar device lost or stolen in school. Nor will the school investigate any loss or theft. If for any unfortunate reason, a confiscated phone is either lost or damaged whilst in the possession of the school, the school will only pay compensation to a maximum of £50 (on proof of purchase) to replace such items. If you consider it is a matter of safety that your child has a mobile phone, then they should only be given an inexpensive one. However, the above terms and conditions still apply. Please note: If your child films, photographs or records either staff or students with any electronic device, this will be deemed as a very serious breach of discipline and may lead to a permanent exclusion.

Makeup:

A small amount of discreet makeup is permitted (students will be asked to wash off any excessive makeup when in school)

Year 7 only:

All of the above apply to Year 7 students, however, the following behaviour procedures also apply.

There are two Strands to the Year 7 behaviour systems:

Strand 1: Outstanding Learning Habits based upon our REACH expectations

Strand 2: Outstanding Behaviour

Strand 1: Outstanding learning Habits

Every day students are expected to be:

- **R**esponsible for own learning – on task and never give up
- **E**quipped (pen, pencil, rubber, ruler, clear pencil case, planner, bag)
- **A**lways on time
- **C**orrect uniform
- **H**omework

There are immediate sanctions for those students who break the REACH expectations (referred to as a 'BREACH' of Learning Habits). This is a same night reflection for 30 minutes.

If your child gets two BREACHs in 1 day then they will be given an extra 30 minutes on top of the first reflection. This extra reflection will be supervised by SLT.

If your child fails to attend a reflection then parents will receive a phone call home and your child will be given a SLT all day reflection (the following day), including break and lunchtime.

Strand 2: Outstanding Behaviour

Students are expected to behave in an exemplary manner at all times. In the classroom, students are expected to follow the following Classroom Routines:

- Independent Silent Study (the default position)
- Quiet Partners (only allowed to speak to the person next to them)
- Organised and Polite Tables/Groups (only allowed to speak to the other students on their table or group)
- Respectful Whole-Class (no hands up, shouting out, the teacher will direct questions to the students)

Students who fail to follow these Classroom Routines will be immediately dealt with. In school, students who break these routines are said to have 'crossed the red line'.

Students who cross the 'red line' will be isolated for the rest of the day by the DOL (Director of Learning) in the subject area where they crossed the red line. Parents will be then contacted by phone. Parents will then be expected to come into school with their child the following day for a meeting with a member of SLT (Senior Leadership Team)

The following is a summary of the procedures that will take place if your child fails to follow our expectations.

- 3 Behaviour incidents in 1 term = DOL day exclusion (tariff then starts again) – Parent/SLT interview
- 6 Behaviour incidents in 1 term = SLT all day reflection – Parent interview
- 9 Behaviour incidents in 1 term = F/T exclusion – Parent interview
- Any poor behaviour that is more serious = SLT reflection or fixed term exclusion
- Very Poor behaviour = fixed term or permanent exclusions and a loss of a place at the Academy.

Dixons Allerton Academy Early Years Behaviour Policy

The behaviour policy for our youngest children is based on positive behaviour management. All children are treated with respect and dignity by all adults. Children are praised for making good choices and it is always made clear to them why they are being praised.

Children are always empowered to make choices for themselves and think carefully about these choices and the consequences. Children are also expected to resolve conflicts that they have with each other.

Staff in the early years use intrinsic rewards to motivate children and manage their behaviour (i.e. challenges, high expectations, a role within the classroom). Extrinsic rewards (stickers, sweets) are rarely used. We want our children to make the right choices because it is the right thing to do. Celebrations of learning such as 'Learning Star of the Week' will also celebrate good behaviour for learning.

Where this policy fails and children struggle to behave appropriately, the following procedure will be followed:

- 1) **Warning** from an adult in the classroom.
- 2) **'Reflection' inside the classroom** (time and place to be decided by class teacher).
- 3) **Yellow letter home** (meeting between class teacher, parent and child).
- 4) **Red letter home** (meeting between Primary Head, class teacher, parent and child).
Behaviour support plan written after the meeting to support the child. Review meetings held half termly.
- 5) **Meeting with Academy Head of Behaviour**, Primary Head and parent to discuss how best to support the child.

This procedure will be followed by all staff working within the early years.

Bullying Procedures

Any allegation of bullying from a child or from a parent will be investigated by the class teacher. Depending on the outcome of the allegation, appropriate steps will be taken.

- **If the allegation cannot be proved at that time** the situation will be closely monitored by the class teacher and the key workers of the children involved. Parents of all children involved will be updated regularly (depending on severity of accusation).
- **If the allegation is proved** a red letter is immediately sent home to the culprit. This will trigger a meeting with the Primary Head, class teacher, parent

and child where a behaviour plan will be put in place. This behaviour plan will be reviewed weekly. The victim of the incident (s) will be supported by their keyworker on a daily basis and their parent will be updated weekly by the class teacher.

Dealing with Racism

Any allegation of racism from a child or from a parent will be investigated by the Primary Head. Depending on the outcome of the allegation, appropriate steps will be taken.

- **If the allegation cannot be proved at that time** the situation will be closely monitored by the class teacher and the key workers of the children involved. Parents of all children involved will be updated regularly (depending on severity of accusation).
- **If the allegation is proved** a red letter is immediately sent home to the culprit. This will trigger a meeting with the Academy Head of Behaviour, Primary Head, class teacher, parent and child where a behaviour plan will be put in place. This behaviour plan will be reviewed weekly. The victim of the incident (s) will be supported by their keyworker on a daily basis and their parent will be updated weekly by the class teacher.