

June 2020

Dear Scholar and Families,

### **Helping you prepare for learning and life at Dixons Allerton Academy**

I am writing to welcome you formally as the newest members of the Dixons Allerton Academy family. As the member of staff responsible for Transition and the SLT link to Year 7 it is my role to support you all during this phase.

There will be a number of separate forms of communication making their way out to families over the coming weeks and the purpose of this is to allow for your son or daughter to make a smooth start to their life at DAA.

It would be remiss of me to not acknowledge the current and difficult situation that we all find ourselves in and I ask that you trust that we will do everything possible to communicate with you effectively and answer any questions that you may have moving forwards.

Included with this letter are 3 documents that need to be thoroughly read and signed before being returned. Please find enclosed a stamped addressed envelope for your convenience. Should you have any questions regarding any of the enclosed paperwork then do contact us on the school office number or via email.

**Tel:** 01274 770 230

**Email:** [admin@dixonsaa.com](mailto:admin@dixonsaa.com)

Whilst your son / daughter can't visit us in the Academy properly, I have a short project for them to engage with. It would be highly useful for us all if they could hand-write a short letter outlining their hopes and wishes for when they start high school and also ask any questions they may have. Whilst we cannot ensure that we will answer all questions personally it will allow us to put together a FAQ document that we can share via the academy website. Please could you also place the completed letter in with the documents that need signing and returning to us.

We continually strive to provide the very best education and hope you appreciate that we are trying to do the very best for your son or daughter. We can achieve very little as an Academy without your continuous support and thank you in advance for your time and effort in doing this.

If you have any questions or concerns, please do contact us so that we can resolve any issues you may have as swiftly as possible.

Yours sincerely,

Mr D Cook  
**Assistant Vice-Principal – Culture & Ethos**  
**Transition lead and Y7 SLT link**

