

# Policy statement on provider access

This policy statement could be integrated into a wider careers plan or strategy for your school or college.

## ***Dixons Allerton Academy: Provider Access Policy***

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

### **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

### **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- NHS Trust Bradford
- High Speed training
- The Royal Navy
- Bradford City Football Club
- BBC
- Cadbury's
- Sky Skills Academy
- Speakers for schools
- Magistrates' services
- Sanako

### **Destinations of our pupils**

Last year our year 11 pupils moved to range of providers in the local area after school:

- Dixons Allerton Academy
- Dixons 6<sup>th</sup> Form
- Bradford College
- Shipley College
- New college
- Apprenticeship routes
- Askham College
- Keighley College
- Belle Vue Girls 6<sup>th</sup> Form
- St. Bedes 6<sup>th</sup> Form
- Wyke College
- Sheffield College

Last year our year 13 pupils moved to range of providers in the local area after school:

- University of Bradford
- University of Leeds
- Sheffield University
- Leeds Trinity
- Higher level Apprenticeships
- Manchester University

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact *[Name]*, *[Job title]*, *[Contact method]*

### **Opportunities for access**

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 8	<b>Event for University Technical College</b>	Employer event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement	Technical/vocational tasters at local college/s, training providers
Year 9	Meeting with careers adviser	<b>KS4 options event – Y college and Z apprenticeship provider attending to give presentations to pupils</b>	<i>No encounters – legislation requires encounters to take place by 28 February if in year 9</i>
Year 10	<b>Post 16 technical education options assembly with General Further Education College</b> Life Skills – work experience preparation sessions	Technical/vocational tasters at local college/s, training providers	Technical/vocational tasters at local college/s, training providers
Year 11	Post 16 provider open evenings. <b>Post 16 apprenticeships assembly</b> Meetings with careers adviser Post 16 applications	Post-16 interviews	<i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i> Confirmation of post-16 education and training destinations for all pupils
Year 12	<b>Higher Education fair for a variety of HE providers including local Further Education colleges</b>	Small group sessions: future education, training and employment options Meetings with careers adviser	Technical/vocational tasters at local college/s, training providers
Year 13	<b>Post 18 assembly – with higher and degree apprenticeship providers</b> Workshops – HE and higher apprenticeship applications	Meetings with careers adviser	<i>No encounters – legislation requires encounters to take place by 28 February if in year 13</i> Confirmation of post-18 education and training destinations for all pupils

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

## **Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## **Approval and review**

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: *[name]* Chair of Governors

*[name]* Head teacher